

Karelia University of Applied Sciences Scholarships for Students Studying in Degree Education Subject to Tuition Fees

Approved by the Board of Karelia University of Applied Sciences Ltd on 19th December 2016

SCHOLARSHIP REGULATIONS

1 § Purpose of the scholarship

The purpose of the scholarship system is to allocate grants in degree education subject to tuition fees. Fee-charging degree education at Karelia UAS also covers double degrees.

The purpose is to allocate grants for those students of Karelia UAS who study in fee-charging degree education and come from outside the European Union and the European Economic Area (see the instructions [Am I required to pay tuition fees?](#) and the website of [Finnish Immigration Services](#)). Karelia UAS Degree Regulations include regulations on tuition fees.

2 § Management of assets

The assets for the scholarships are managed by the Board of Karelia UAS Ltd and the financial state will be reported to the Board on a quarterly basis.

The investments and management of the assets are to be decided on by Karelia UAS Ltd Director of Administration and Finance in accordance with the company's investment policy.

3 § Collection of assets

The assets for the scholarships are collected from tuition fees charged in fee-charging degree education as of 1st January 2017. The fund also accepts donations and bequests. In addition, Karelia UAS has the right to address financial resources to the scholarship fund based on the President's decision.

4 § Application procedure

Scholarships will be awarded based on students' own applications. The President of Karelia UAS is responsible for deciding on the scholarship application process. Application instructions will be published on Pakki Student Portal.

5 § Awarding of the scholarship

The decision on awarding scholarships is made by the President or Vice President of Karelia UAS on the basis of a motion by the scholarship committee, following the decision of Karelia UAS Ltd Board on annual tuition fees and awarding criteria.

The amount of scholarships awarded cannot exceed the amount of assets the scholarship fund has collected. The scholarship may only be paid to a Finnish bank account and to a student with the enrolment status *present* at Karelia UAS. The decisions made by the President on scholarships cannot be appealed.

6 § Awarding criteria

Scholarships will be paid retrospectively by reducing the amount of the scholarship from the student's tuition fee for the following year of studies. The same criteria apply to first-, second- and third-year students.

Scholarships will be awarded to first-, second- and third-year students who have completed at least 55 credits with the minimum grade of two. The amount of the scholarship is half of the tuition fee.

Fourth-year students will be awarded with the scholarship in case they graduate in the recommended study time.

7 § Reclaiming the scholarship

If the student is found guilty of plagiarism in his/her studies at Karelia UAS, Karelia UAS has the right to reclaim the scholarship, as stated by Karelia UAS Degree Regulations. The decision on reclaiming the scholarship is made by the President during the disciplinary procedure.

8 § Scholarship committee and committee meetings

The scholarship committee is responsible for handling all scholarship applications and submitting a proposal for awarding the scholarships to the President of Karelia UAS. The Head of Student and Academic Affairs works as the reporting official and secretary of the committee and the committee is chaired by the Director of Education in charge of degree education subject to tuition fees at Karelia UAS. The committee members include the student counsellor in fee-charging degree education and a student chosen by the student union. The committee shall be convened by the chair.

9 § Changes in scholarship regulations

The Board of Karelia UAS Ltd is responsible for deciding upon the changes in these scholarship regulations.